

Annual Organizational Meeting
January 6, 2021

The Annual Organizational Meeting of the Town Board of the Town of Homer held on Wednesday, January 6, 2021, in the Town Hall Senior Center was called to order by Supervisor Frederick J. Forbes, Sr., at 6:30 p.m. Social distancing was observed due to the on-going COVID-19 pandemic.

PRESENT

Frederick J. Forbes, Sr., Supervisor
Larry R. Jones, Councilmember
Michael R. Park, Councilmember
Barry E. Warren, Councilmember
Kevin M. Williams, Councilmember
Anita W. Jebbett, Town Clerk

OTHERS PRESENT

Patrick Clune, Village Trustee
Kevin Fitch, Cortland County Legislator
Donald Ferris, reporter, The Homer News

PLEDGE OF ALLEGIANCE

ANNUAL REPORTS

Submitted for audit by the Board:

1. The annual report of all Town Clerk's receipts & disbursements for the year 2020.

MINUTES

The minutes of the December 30th year-end meeting were approved as presented, on motion by Councilmember Park, seconded by Councilmember Jones and carried unanimously.

BILLS TO BE PAID

Councilmember Warren suggested that the invoice for Advantage Plumbing be added to the current vouchers since they had replaced the Town's broken hot water heater over the New Year's holiday weekend.

General bills were approved as audited on motion by Councilmember Warren, seconded by Councilmember Jones and carried unanimously: **RESOLVED: that General Fund vouchers #256 through #259 totaling \$3,981.06 are approved for payment.**

Highway bills were approved as audited on motion by Councilmember Jones, seconded by Councilmember Warren and carried unanimously: **RESOLVED: that Highway Fund vouchers #208 through #211 totaling \$15,225.83 are approved for payment.**

NEW BUSINESS

Postage meter refill – On motion by Councilmember Williams, seconded by Councilmember Warren and carried unanimously: **RESOLVED: that another \$1,500 be added to the Town's postage meter to cover the cost of mailing tax receipts and exemption notices.**

Personnel policy – Supervisor Forbes said that he would be doing a review of the Town's personnel policy, including pay and leave time, which he will report on at a future meeting.

Court audit – Although Councilmembers Williams and Jones had just completed an audit of the 2019 Court records, they plan to audit the 2020 Court records in the near future.

Carpet damage – Supervisor Forbes said that the cleaning service had accidentally spilled a chemical on the hallway carpet causing damage in two places. Board members agreed that a professional carpet company should be contacted to repair the damage. Advantage Cleaners, the cleaning service, has agreed to cover the cost. Councilman Warren and Supervisor Forbes agreed to follow up with the carpet companies.

ANNUAL APPOINTMENTS & RESOLUTIONS

On motion by Supervisor Forbes, seconded by Councilmember Park and carried unanimously:
RESOLVED: the following annual appointments and resolutions were approved as presented:

Deputy Town Supervisor	Michael R. Park
Town Meeting Dates pm	Monthly; 1st Wednesday after the 1st Tuesday; 6:30
Official Newspaper	Cortland Standard
Official Depository for Town Funds	First National Bank of Dryden
Attorney for the Town	Patrick M. Snyder
Budget Officer Approval to invest surplus funds	Frederick Forbes, Sr. Frederick Forbes, Sr.
Deputy Highway Superintendent	Dale K. Everts
Dog Control Officer	Lindsay Andersen
Code Enforcement Officer/Fire Inspector	Kevin McMahon
Deputy Code Officer/Fire Inspector	John R. Daniels
Zoning Board member appointments	Daniel Gustafson, Neil McMahon, _____
Planning Board member appointments Alternate members PB/ZBA	Chad Butts, Michael May Lindsay Andersen, _____
Town Historian appointment	Martin Sweeney
PB/ZBA chair pay rate	\$50 per meeting
PB/ZBA member pay rate	\$30 per meeting
Board of Assessment Review pay rate	\$100 per day
Mileage allowance for Town Officials	per Federal government annual rate
Bid price for abrasive/salt	per NYS contract
Bid price for fuel	per County contract
Salaries/Hourly pay rates per budget	yes
Utility bills to be paid upon receipt	yes
Town Board members to be paid	quarterly
Delegate/Assn of Towns annual meeting	_____

There was discussion about attending the annual Association of Towns meeting which will be held on-line this year. Supervisor Forbes said that if a councilmember wishes to attend to let him know by February 5th. Forbes said that there is an opening on the Zoning Board of Appeals that he hopes to fill soon. There was also discussion about the frequency of payment for councilmembers. Forbes agreed to see if there would be any savings involved in changing it.

COUNTY LEGISLATOR

County Legislator Kevin Fitch said that there was not much activity at the Legislature due to the holidays, although he did discuss the County's budget concerns due to a decrease in sales tax revenue. Town Board members asked questions about the future of the Homer Senior Center. Fitch said that re-opening the center would probably not take place until the fall. Board members agreed that there would need to be a major lowering of the infection rate of COVID prior to its re-opening.

The meeting was adjourned at 7:15 p.m.

Anita W. Jebbett
Town Clerk