

The year-end meeting of the Town Board of the Town of Homer held on Friday, December 30, 2016, in the board room of the Town Hall building was called to order by Supervisor Frederick J. Forbes, Sr., at 12:00 noon.

PRESENT

Frederick J. Forbes, Sr., Supervisor
Larry R. Jones, Councilman
Michael R. Park, Councilman
Barry E. Warren, Councilman
Kevin M. Williams, Councilman
Patrick M. Snyder, Attorney for the Town
John R. Phelps, Highway Superintendent
Anita W. Jebbett, Town Clerk

PLEDGE OF ALLEGIANCE

MINUTES

The minutes of the December 7th, 2016, special meeting and regular meeting were approved as presented, on motion by Councilman Warren, seconded by Councilman Park and carried unanimously.

BILLS TO BE PAID

General bills were approved as audited on motion by Councilman Jones, seconded by Councilman Williams and carried unanimously: **RESOLVED: that General vouchers #293 through #321 totaling \$17,433.68 be approved for payment.**

Highway bills were approved as audited on motion by Councilman Warren, seconded by Councilman Park and carried unanimously: **RESOLVED: that Highway vouchers #226 through #242 totaling \$79,537.96 be approved for payment.**

MONTHLY REPORTS

Presented for audit by the Board were:

1. The Supervisor's report of all cash receipts and disbursements for November.
2. The Code Enforcement Officer's report of all building permits issued in December.

ANNUAL REPORT

Presented for audit by the Board was:

1. The Code Enforcement Officer's report of all building permits issued in 2016.

NEW BUSINESS

Zoning Board of Appeals appointment - Supervisor Forbes had received a letter of resignation from Kenneth Poole from the Zoning Board of Appeals. On motion by Supervisor Forbes, seconded by Councilman Williams and carried unanimously: **RESOLVED: that David Deasy is appointed to a three-year term on the Town of Homer Zoning Board of Appeals to fulfill the vacancy left by the resignation of Kenneth Poole.**

Community Development Block Grant - Forbes reported that the Town has been notified that it has been awarded the \$400,000 housing grant that was applied for in September. He referred the contract to Attorney Pat Snyder for his review. The contract is to be signed at the January 4th, 2017, meeting.

Solar Energy Systems local law - Each Board member was given a copy of a proposed local law on Solar Energy Systems that was written with input from the Town Planning Board. Attorney Snyder praised Planning Board member Michael McMahon for the excellent job he did revising a local law from the Town of Geneva to fit Homer's needs. Town Board members were encouraged to carefully review the proposed law and to suggest any changes or additions they might think necessary.

Justice Court 2015 audit - On motion by Councilman Williams, seconded by Councilman Jones and carried unanimously: RESOLVED:

WHEREAS, Section 2019-a of the uniform Justice Court Act requires that Town boards provide an annual audit of the Town Justice Court's records and dockets; and

WHEREAS, Town Board members Williams and Jones performed such an audit of the 2015 Town of Homer court records on December 6th, 2016, using a checklist and documentation provided by the New York State Comptroller's Office; and

WHEREAS, Board members Williams and Jones found all records to be clear, concise, and accurate; that all reports and disbursements were made on a timely basis, that the checkbooks were reconciled on a timely basis, and that cooperation by the Town Justice and Court Clerk was found to be excellent. During the audit the following was noted:

- 1) The court has changed the way it handles cash receipts. It has been added to the Court Justice program and is done exclusively on that computer program. The only time hand written receipts are used is during power or equipment failure.
- 2) Open caseloads were within normal range.
- 3) Justice Foley brought to our attention that transactions to restore suspended licenses are unable to be tracked with the accuracy and accountability that he would like. The Court and the auditors do not have DMV information to cross-check how many suspensions are lifted and how much money is being collected. Suspensions can be over a period of many years, and amounts collected would vary based on those years. A brief look at the records confirms this.

NOW BE IT RESOLVED, that it has been agreed that Justice Foley and the Court auditors, Williams and Jones, will contact the NYS Office of Court Administration and the DMV to alert those agencies to the auditing problem and to request a solution prior to the next audit performed by the Town of Homer.

Supervisor Forbes thanked Councilman Williams and Jones for their work on the Court audit. A copy of the resolution will be sent to the Office of Court Administration.

There was discussion about highway equipment purchased at the end of December. The meeting was adjourned at 12:30 p.m.

Anita W. Jebbett
Town Clerk