

The annual organizational meeting of the Town Board of the Town of Homer held on Wednesday, January 3, 2018, in the board room of the Town Hall building was called to order at 6:30 p.m. by Supervisor Frederick J. Forbes, Sr.

PRESENT

Frederick J. Forbes, Sr., Supervisor
Larry R. Jones, Councilman
Michael R. Park, Councilman
Barry E. Warren, Councilman
Kevin M. Williams, Councilman
Patrick M. Snyder, Attorney for the Town
Anita W. Jebbett, Town Clerk

OTHERS PRESENT

Patrick Clune, Trustee, Village of Homer
Clint Brooks, First National Bank of Dryden
Linda Jones, Cortland County Legislator
George Phillips, Southern Tier Director, Reclaim New York

PLEDGE OF ALLEGIANCE

BILLS TO BE PAID

General bills were approved as audited on motion by Councilman Warren, seconded by Councilman Williams and carried unanimously: **RESOLVED: that General vouchers #301 through #304 totaling \$954.73 for 2017, and General vouchers #1 through #4 totaling \$2,403.00 for 2018 be approved for payment.**

Highway bills were approved as audited on motion by Councilman Jones, seconded by Councilman Park and carried unanimously: **RESOLVED: that Highway vouchers #249 through #252 totaling \$2,317.15 for 2017, and Highway vouchers #1 through #2 totaling \$25,442.00 for 2018 be approved for payment.**

ANNUAL APPOINTMENTS & RESOLUTIONS

Councilman Williams reported on his research into the Town's banking options. He described how the Town has been receiving large service charges at Key Bank and has been offered banking services with no fees at First National Bank of Dryden. He also looked at ways for the Town to earn more interest. Supervisor Forbes noted that any transition to a different bank would take time, and in particular, the Tax Collector Account should remain as it is for the duration of the collection of taxes.

On motion by Councilman Williams, seconded by Councilman Jones and carried, Councilman Jones, Park, Warren and Williams voting in the affirmative and Supervisor Forbes abstaining: **RESOLVED: that the Town resolves for 2018 to use Key Bank, First National Bank of Dryden, and the United States Treasury (Treasury.gov or "T-bills") as the official depositories of Town funds; that the checking accounts be transferred to the First National Bank of Dryden; that a local Money Market Account be established; that the Supervisor appoint a financial advisory committee of up to three people, including himself; and that any and all changes be made at the convenience of the Supervisor and bookkeeper.**

On motion by Supervisor Forbes, seconded by Councilman Park and carried unanimously: **RESOLVED: that the annual appointments & resolutions for 2018 are approved as follows:**

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|---------------------------------------|--|
| 1. Deputy Supervisor | Michael Park |
| 2. Town Meeting Dates | Monthly; 1 st Wednesday after
the 1 st Tuesday at 6:30 p.m. |
| 3. Official Newspaper | Cortland Standard |
| 4. Official Depository for Town Funds | (see resolution above) |

5. Attorney for the Town	Patrick M. Snyder
6. Budget Officer	Frederick J. Forbes, Sr.
7. Deputy Highway Superintendent	Dale K. Everts
8. Town Clerk/Tax Collector	Anita W. Jebbett
9. Deputy Town Clerk/Collector	Karen J. Livingston
10. Registrar of Vital Statistics	Anita W. Jebbett
11. Deputy Registrar	Karen J. Livingston
12. Dog Control Officer	Lindsay Andersen
13. Code Enforcement Officer	John R. Daniels
14. Deputy Code Enforcement Officer	Kevin J. McMahon
15. Fire Inspector	John R. Daniels
16. Deputy Fire Inspector	Kevin J. McMahon
17. ZBA member appointments	Gary Lawrence Gary Sweeney
18. Planning Bd. member appointment	Bruce Crandall
19. PB/ZBA chairman rate per meeting	\$50/meeting
20. PB/ZBA member rate per meeting	\$30/meeting
21. Mileage allowance for Town Officials	per Fed govt. allowance
22. Approval to invest surplus funds	Frederick J. Forbes, Sr.
23. Hourly rate for Highway employees	as per budget adopted
24. Bid price for abrasive/salt	NYS bid price
25. Bid price for fuel	Cortland County
26. Board of Assessment Review rate	\$100/day
27. Appointment of delegate to Assoc. of Towns meeting	none
28. Town Historian appointment	Martin Sweeney
29. Resolution-salaries as stated in budget	yes
30. Town Board members' salaries paid monthly	yes
31. Resolution-utility bills to be paid upon receipt	yes

Postage meter refill – On motion by Councilman Williams, seconded by Councilman Jones and carried unanimously, **the Town Clerk was authorized to add \$2,000 to the Town’s postage meter.**

Supervisor’s increase – On motion by Councilman Warren, seconded by Councilman Williams and carried unanimously, **RESOLVED: that, per his request, the \$2,000 increase in the Supervisor’s salary for 2018 is to be added to his health savings account.**

Assessor Clerk training – On motion by Supervisor Forbes, seconded by Councilman Park and carried unanimously: **RESOLVED: that Assessor Clerk Colleen Brown is authorized to attend an all-day training program in Batavia, New York, on January 19th, with the cost of the training and mileage to be split between the Towns of Homer and Virgil, and the City of Cortland.**

Justice Court audit – Supervisor Forbes suggested that Councilmen Williams and Jones conduct the audit of the Court records for 2017 at their earliest convenience.

TOWN ATTORNEY

Attorney Snyder stated that he had prepared a letter for Country Acres Pet Services in support of their application for a grant to be signed by Supervisor Forbes.

COUNTY LEGISLATOR

County Legislator Linda Jones gave a brief summary of the activities of the County Legislature at the beginning of the new legislative term, including the unanimous selection of a new Chairman of the County Legislature, Charles Sudbrink. She said that they will be addressing several unresolved issues, such as the County jail.

Reclaim New York - George Phillips, the area director for Reclaim New York, a non-partisan, non-profit organization, attended the meeting to try to engage local government leaders in his organization. He gave some background on the major concerns of his organization and handed out a survey for board members.

Automatic door openers – There was discussion about which doors in the Town Hall should have automatic door openers for handicapped access. Councilman Warren will be meeting with Beard Electronics to get a quote. It was decided to have door openers installed on three doors, and possibly an additional door as part the office renovation project.

Councilman Jones thanked Councilman Williams for all his work into banking options for the Town.

The meeting was adjourned at 7:35 p.m.

Anita W. Jebbett
Town Clerk